**SMITHFIELD SEWER AUTHORITY AGENDA**

**MAY 8, 2023 4:30 P.M.**

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

**ROLL CALL:**

**Russell Albert, Marianne Bridges, Robert Lovenheim, Terri Timko, Ben Kutz, Robert Kidwell**

**APPROVE MINUTES OF MEETING HELD ON APRIL 10, 2023 AS WRITTEN:**

**PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:**

**REGULAR MEETING**

**Motion to appoint Corissa Gehring as an Assistant Secretary to assist in the recording of meeting minutes.**

**SOLICITORS REPORT – ROBERT KIDWELL ESQ.:**

 **Domain and email purchase for Authority**

**ENGINEERS REPORTS:**

**SEWER—BEN KUTZ:**

**Review Monthly Report**

**Status of WWTP pump station refurbishment**

**Status of Manhole Lining by Advanced Rehabilitation Technology**

**Status of HOP for Euro Warehouse/Milford Road—all necessary paperwork received for connection.**

**Status of DEP Exemption Mailer Form-Smithfield Animal Hospital**

**Review of Business 209 manhole inspections**

**447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY**

**SYSTEM OPERATOR’S REPORT**

**Review Monthly Report**

**Status of Refurbishing SBR Tanks**

**UNFINISHED BUSINESS:**

 **Smithfield Gateway—waiting for revisions of Sewer Service Agreement**

 **Phase 1A-2 Wawa Site—Land Development plans submitted to Township.**

 **Phase 1A-2 Wawa Site---Utility plans submitted to the Authority**

 **Future capacity study—ongoing-Waiting for 3rd Street flow study report from Borough of East Stroudsburg Engineer.**

 **Seven Bridge Road Extension—subject to funding prior to starting design**

 **Status of funding with Local Share Account through MCIDA—request submitted 8/22/22, clarifications requested 11/21/22**

 **Status of additional $100,000 funding from Board of Supervisors—commitment letter received 11/21/22**

 **Status of submission for grant through Pa Small Water and Sewer Program-Submitted 12/21/2022**

 **RKR Hess to work on GIS locating of curb stops on B209-Marshalls Creek and East Brown Street**

**NEW BUSINESS:**

 **Motion to ratify the set up new account with ESSA for Ash & Holly Lane Ext.—per request of DCED in the amount of $30,000.00—Small Water and Sewer Grant**

 **Motion to pay the bills through May 8, 2023 and ratify the expenditures in the amount of $92,412.48.**

 **Motion to ratify payroll and payroll taxes for April 2023 in the amount of $10,171.95.**

 **Motion to authorize paying remaining invoices for April 2023 by email approval and to ratify at the June 2023 meeting.**

**PUBLIC COMMENT PERIOD:**

**MOTION TO ADJOURN:**