

Elizabethville Area Authority

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June 28, 2023

Meeting of the Elizabethville Area Authority was called to order by Dennis Henninger, Chairman, at 1900 hours on June 28, 2023 followed by the pledge of allegiance and a moment of silence.

ROLL CALL

Dennis Henninger

Christopher Kocher

Peggy Kahler

Bob Bahney

Tammy Keisling

Ken Koller (arrived 7:10pm)

Tom Welker

ALSO ATTENDING

Dan Beyer, EADS Group

Linus Fenicle, Solicitor, Reager Adler P.C.

Shane Liddick, Office Secretary

Travis Zearing, Superintendent

Glenn Miller, Operator

APPROVAL OF MINUTES

Tom Welker moved to approve the minutes of May 24, 2023 as presented. Peggy Kahler seconded and the motion carried unanimously.

ADDITIONS TO VOTING AGENDA

Tom Welker moved to approve adding discussion and possible action regarding allocation of Authority Funds to the voting agenda. Bob Bahney seconded and the motion carried unanimously.

PUBLIC

Lykens Valley Camp Meeting Association – A representative from the Association was in attendance and was asked to hold their comments until Old Business > Item D.

Two additional citizens were at the meeting with questions regarding their water/sewer bills as it relates to having a tenant or having a vacancy. Authority policy was reviewed with the citizens.

Ken Koller arrived 7:10pm

OLD BUSINESS

A. WalMart Pump Station – No Update.

B. Kepler – No Update.

C. Innovative Green Solutions – No Update.

D. Lykens Valley Camp Meeting – Discussion ensued regarding the billing for the Camp Ground. Tom Welker moved to rescind the motion from February 2023. Tammy Keisling seconded and the motion carried unanimously.

Options/Scenarios were provided to Board members and discussion ensued.

Chris Kocher moved to approve updating the Rules and Regulations Attachment C as follows:

Each Recreational or Seasonal Campground having water and/or sewer connections available at each lot, cottage, or site, per 4 lots, cottages, and/or sites or fraction thereof:

1 Unit

- | | |
|--|---------------|
| <i>A. Each boarding house at the campground containing boarding rooms, restrooms, shower facilities and/or a kitchen facility, per 4 rooms or fraction thereof:</i> | <i>1 Unit</i> |
| <i>B. Each common bath-house at the campground, per 1 shower, 1 toilet, & 1 sink, or fraction thereof: (i.e. a bathroom/bath-house containing the above 1 shower, 1 toilet, AND 1 sink would be billed ½ Unit)</i> | <i>½ Unit</i> |
| <i>C. Each common building OTHER THAN a boarding house and/or bath-house having restroom facilities per 2 toilets & 2 sinks, or fraction thereof:</i> | <i>½ Unit</i> |

...to be effective as of July 1, 2023. Additionally, the Camp Ground, upon decision to connect to the water line, will be assessed One Tapping Fee and the Quarterly Billing will be based upon the EDUs as indicated herein.

Tom Welker seconded the motion. Chairman Henninger called for a Roll Call Vote in which all members present voted ‘Yes.’

E. Lead Service Line – No update.

F. PFAS Testing – No update.

G. Sign – Discussion ensued regarding the sign at the Authority Office/Sewer Plant. Travis Zearing provided a proposal from FastSigns. Peggy Kahler moved to approve the sign and sign placement as presented. Ken Koller seconded and the motion carried unanimously.

SEWER DEPARTMENT

Operator: Provided a written report, and added further comment.

Due to the Smith Street Pump Station being complete, the Corrective Action Plan (CAP) has been closed out with DEP.

Engineer: Provided a written report, and added further comment.

Engineer Dan Beyer presented and reviewed thoughts regarding the Pine Avenue Sanitary Sewer Re-Lining Project. Tom Welker moved to approve the Engineer creating a base bid for which estimates fall within the confines of the \$230,000 of grant funding received and any match required on the part of the Authority. Additionally, Engineers should include additional sections of the project area as alternate bid items so that the Board can decide how much to do based upon bid pricing. Upon completion of the bidding requirements being finished, the Engineer can advertise for bids. Peggy Kahler seconded and the motion carried unanimously.

WATER DEPARTMENT

Operator: Provided a written report, and added no further comment.

Engineer: Provided a written report, and added no further comment.

NEW BUSINESS/ ACTION ITEMS

A. Pine Avenue Sewer Rehabilitation – See ‘Sewer Dept > Engineer’

B. Revision of the Rules & Regulations > Attachment C – See ‘Old Business > Item D’

C. Health Insurance Renewal – The employees reviewed the health insurance renewal proposal and were satisfied with the same plan as they are currently offered with Capital Blue Cross. Peggy Kahler moved to approve the health insurance renewal as presented. Tom Welker seconded and the motion carried unanimously.

D. Doug & Christine Charles Letter – A request was sent by the Charles’ to reduce their dwelling to 1 EDU as they have converted their home into one unit rather than the previous two units (one previously being a rental).

Peggy Kahler moved to approve the request as presented. Bob Bahney seconded and the motion carried unanimously.

E. Banking – Discussion ensued regarding Authority Funds, whether to keep them in the Money Market Account or purchase CDs with the available funds. The Money Market currently offers 4% APY, Mid Penn released CD rates of 5.2% APY for a Six Month CD and 5.0% APY for a Twelve Month CD.

Tom Welker moved to approve taking the sewer portion of the Money Market Account and purchasing a Six Month CD as well as taking the Water portion of the Money Market Account and purchasing a Twelve Month CD. Ken Koller seconded and the motion carried unanimously.

SECRETARY'S & TREASURER'S REPORT

No Report.

PAYMENT OF BILLS

Ken Koller moved to approve the payment of the bills as presented. Tammy Keisling seconded the motion. Chairman Henninger called for a Roll Call Vote in which all members present voted 'Yes.'

ADJOURNMENT

Christopher Kocher moved to adjourn the meeting, Tom Welker seconded and the motion carried unanimously. Chairman Henninger adjourned the meeting at 2031 hours.

Respectfully Submitted,

Tammy Keisling, Secretary